



# St. James Catholic School

7332 St. James Lane R.R. #1  
Tottenham, ON, L0G 1W0  
905-936-4191



April 16, 2019

Re: PARKING AREA

Dear Parents/Guardians,

Student safety is always our first concern. Since school start-up, a number of issues have arisen in the parking lot area opposite our school during peak hours. After much consideration, a decision has been made to close the parking lot opposite our school during peak hours. This will help us address the ongoing, unsafe situation in our parking lot and ensure a safe environment for all students, staff, bus drivers, as well as parents in our community.

The parking lot area opposite St. James Catholic School will be closed effective Tuesday, April 23, 2019 until Thursday, June 27, 2019 during the following peak times:

- Morning drop-off 9:00 a.m. to 9:15 a.m.
- Afternoon pick-up 3:15 p.m. to 4:00 p.m.

We hope that you understand that we are making this change with the safety and best interest of our students in mind.

Vehicles parked in the parking area opposite our school during these peak times will not be able to leave until the area is reopened at 9:15 a.m. or 4:00 p.m. Parents/guardians are reminded that students must arrive to school on time, before the 9:15 a.m. bell and be picked up at the end of the day no later than 3:45 p.m.

If you must drive your child to school or pick him/her up at the end of the day, please use the alternate parking area available on the south side of St. James Church and walk your child to/from the school. The parking lot area opposite our school will be closed and monitored closely - only school vehicles will be able to enter and exit this area during peak periods.

Thank you for your continued and ongoing support and cooperation as we work together to keep our children safe at all times.

Together in Catholic Education,

Ms. C. Monteiro-Almeida  
Principal